

Date/Place/Time:

October 17, 2016, 7 Heatherwood Court 7:00 p.m. to 9:45 p.m.

Upcoming Meeting Dates:

October 25, 7:00 p.m. Cranberry Pines Elementary School

November 14, 7:00 p.m. Cranberry Pines Elementary School

Board Members in Attendance:

Stacey Krastek

Lauren Kochan

Karin McDonald

Kate DiBenedetto

Leslie Cromie

Bill Lobosco

John Sweeney

Residents:

Call to Order:

Procedural Announcements:

- Decide on next steps if all business is not completed at end of this meeting. Established next meeting for October 25th, 7:00 p.m. at Cranberry Pines.
- Discussion regarding agenda and topics for November general meeting. Each committee chair will be asked to present a short (two minute) presentation on their committee including upcoming events, next meeting date, and volunteer opportunities. Stacey and Lauren to work on wording for upcoming Tidbits.
- Discussion regarding voting process for November budget election. We do not need to print the copies of the budget for the meeting and votes are tallied via show of hands (no ballot counters needed).
- Discussion regarding holiday party for 2017. Tabled to new business.
- Discussion regarding threshold for requiring insurance at events. Reviewed all Children's, Social and Athletic events and determined that insurance rider will be needed at the following events:
 - Fall Campout
 - Luau
 - Beach Opening
 - Beach Closing
 - Halloween/Fall Festival
 - Olympics
 - Ladder ball
 - Volleyball
 - Horseshoes
 - Basketball
 - Pub Crawl was eliminated by a vote of 5 to 1 (1 abstain)
 - Winter Holiday party does not need an insurance rider since event takes place at an off-site venue with their own insurance.
- Discussion regarding adding \$1600 for insurance riders for aforementioned events:
 - Decided to adjust income line items for events requiring an insurance rider so the cost of the rider is passed along to those participating in that event.
 - Beach Opening: We will include the cost of the insurance rider in the budget for this event (now at \$2500) since this is an event that caters to the full community.

Treasurer's Report

Budget Finalization:

- Social Committee:
 - Beach closing: Remains at \$2000
 - Olympics: Self-funded and goes to \$0
 - Holiday Party: \$1000
 - Pub Crawl Eliminated
- Membership/Hospitality:
 - Beginning in February, Tidbits will be distributed electronically ONLY. We can continue printing a handful of Tidbits for the 20 residents who have requested them as long as Leslie is still willing to deliver. Total cost for the year is \$200.
 - We are required to send out two mailings each year to the Membership for announcements. Those announcements will still be relayed in Tidbits but written notice is required, as follows:
 - Notification of November's General Meeting along with Budget to be voted on. We will meet this obligation by sending a postcard notification with a LINK to the proposed budget and that will cover us from a legal perspective. We can put the budget file online on the website. \$250 to mail and send a postcard.
 - Notification of General Meeting notifying residents that voting will take place. We only have to notify membership that there is a General Meeting and election voting will take place (again a postcard will suffice). We do not need to send out bios/proxies etc. but can link to them if we choose. Cost for this postcard mailing is also \$250.
 - In addition, once a year (April), we will produce a third mailing of our membership guide and directory to replace the binder. This printing is not required but if we want to get residents a directory and map and have something for new members, we need to have a printed version because we don't want the directory or Map to be forwarded or posted for the general public. Estimated cost for printing and delivery is \$1100 and falls under Membership.
 - Budget for Tidbits becomes \$750
 - Budget for Membership increases to \$1460.
- Property:
 - Improvements to ballfield backstop and grounds at \$5000.
- Water:
 - Michelle McClane would like to reimburse lifeguards for dark water certification after completion of the season (guards need to be recertified once every two years). Approved 7 to 0.
- After review of all line items in budget, we still had a shortfall of \$7000. The following recommendations were made to address the deficit:
 - Lauren proposed an increased income line item for several events to \$2000 (for those that will require the insurance rider)
 - Lauren proposed reducing allocations from the operating fund to \$9000.
 - Lauren proposed reducing the board accounting statement audit to \$1000.
 - Luau reduced by \$400 (eliminate photo booth)
 - Junior board reduced to \$300.
 - Fishing contest reduced to \$300.
- Discussion regarding process for engaging attorney if needed. Lauren would like all contact to the attorney to go through her.

Committee Reports:

- Procedural discussion regarding committee reports. Going forward this portion of the meeting needs to be limited to updates/reporting only. Any discussion or decisions need to be moved to new business. The exceptions to this are Property, Water and Athletic as the board may need to be involved in their decision making process.

Beach:

- Portable toilets have been removed for season.
- Excluding or limiting to Saturday reservations on Memorial Day and Labor Weekends. Moved to new business.
- New way of accepting pavilion reservations. Moved to new business.

New Business:

- Verizon upgrade to fiber optics for shed at beach.
 - Civic committee reaching out to township regarding potential purchase of 8 Tallowood.
 - Update on 14 Knotty Oak. We do not currently have a set of documents or map and will need to pay the attorney to get those. We also don't have anything in our bylaws stating they can't alter common spaces.
 - Social host liability, alcohol at Tamarac events and insurance riders.
 - Waiver form for pavilion reservations (needs to be drafted by attorney)
 - Tax exempt status for capital improvements.
 - Tetherball: Need to determine costs of equipment, installation and location.
 - Fall campout and noise ordinance.
 - Liaison needed for Membership committee.
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- Excluding or limiting to Saturday reservations on Memorial Day and Labor Weekends. Moved to new business.
 - New way of accepting pavilion reservations. Moved to new business.

Adjournment: